

# *Lumen Christi Catholic Community*

## **Volunteer Descriptions**

*Thank you for sharing your gifts*

### **Administration**

Please contact Paula Almer at the parish office, 651-698-5581 x 117 or [palmer@lumenchristicc.org](mailto:palmer@lumenchristicc.org) to volunteer for these administration ministries.

#### **Money Counters**

We have several teams of individuals who count the parish collection every week. Most teams serve once a month for 3-4 hours. Background and credit check required.

#### **Parish Mailings**

Collate and stuff parish mailings about five times per year.

### **Building Maintenance**

#### **Adoration Chapel Cleaning**

Weekly dusting, cleaning and maintaining supplies.

Michaela Bisanz, [lblanchette@lumenchristicc.org](mailto:lblanchette@lumenchristicc.org), 651-698-5581 x112

#### **Buildings and Grounds Committee**

Group of parishioners who meet quarterly to oversee major repairs and improvement projects for all of our buildings and grounds. Joan Gecik, [jgecik@lumenchristicc.org](mailto:jgecik@lumenchristicc.org), 651-698-5581 x114

#### **Church Cleaning**

Four times a year for about 2 hours each time.

Lindell Blanchette, [lblanchette@lumenchristicc.org](mailto:lblanchette@lumenchristicc.org), 651-698-5581 x112

#### **Gardening**

Volunteers are needed to help with planting, weeding, replacing mulch and other gardening jobs about two hours per month April to October. Sue Kaufenberg, [sue.kaufenberg@comcast.net](mailto:sue.kaufenberg@comcast.net), 651-699-6130

#### **Library**

Located at the end of the main hallway, the parish library has current adult and children's titles on spirituality, grief, scripture, saints and social justice issues. Help is needed with re-shelving and straightening.

Susan McMahan, 651-698-9220, [mcsusan12@comcast.net](mailto:mcsusan12@comcast.net)

## Communications

Please contact Michaela Bisanz at the parish office, 651-698-5581 x 117 or [mbisanz@lumenchristicc.org](mailto:mbisanz@lumenchristicc.org) to volunteer for any of the communication ministries.

### Communications Committee

Meets 1-2 times per month to plan parish communications. Also works closely with the Stewardship Committee to develop communicating the message of discipleship to the parish.

### Graphic Design

Share your artistic talents with the parish to improve our parish communications.

### Interviewer

Conduct short interviews with parishioners for parish communications.

### IT Experience

We could use your expertise in building and setting up a parish blog, as well as connecting it to our website, Facebook and Twitter.

### Photographer

Take pictures at parish events, liturgies, and meetings to be used for communications such as the website, bulletin and event advertising.

### Social Networking

Help build our social network content and following on Facebook and Twitter.

### Videographer

Videotape at parish events. Adults and teens welcome.

### Writer

Write short articles for parish communications such as our bulletin, e-newsletter, or Facebook.

## Community Building / Hospitality

### Bridge

There are three bridge groups which meet at Lumen Christi.

If you would like to join please contact one of the people below:

|                       |                   |              |
|-----------------------|-------------------|--------------|
| 2nd Monday, 11:00 am  | Mary Ann Schwebel | 651-690-3547 |
| 1st Thursday, 6:30 pm | Maxine Donovan    | 651-699-7636 |
| 3rd Monday, 12:30 pm  |                   |              |

### Coffee and Donuts

Coffee and donuts are served the 2nd weekend of the month after the weekend liturgies, September - May. Volunteers are needed to assist in setting up, serving and cleaning up for this welcoming ministry. Sue Kaufenberg, [sue.kaufenberg@comcast.net](mailto:sue.kaufenberg@comcast.net), 651-699-6130

### Friday Morning Men's Group

Meet with other men of the parish every Friday morning at 6:30 am for prayer and discussion. No need to register. The group typically does not meet on holiday weekends. Tim Murphy, [Tim.murphy@printwarell.com](mailto:Tim.murphy@printwarell.com), 612-202-3700

### **Funeral Luncheons**

A ministry to reach out to grieving families. Volunteers are needed to make phone calls, bake bars, set up, serve and clean up. Barb Meyer, [barbmeyermn@gmail.com](mailto:barbmeyermn@gmail.com), 651-698-9220

### **Marriage Preparation Couple**

Work with couples preparing for marriage using the Prepare Marriage Inventory. Training provided. Joan Gecik, [jgecik@lumenchristicc.org](mailto:jgecik@lumenchristicc.org), 651-698-5581 x114

### **New Parent Network**

Connect with other new parents. Phyllis Hamill-Little, [phamill-little@lumenchristicc.org](mailto:phamill-little@lumenchristicc.org), 651-698-5581 x103

### **New Parishioner Breakfast**

Help with new parishioner breakfast held on a Sunday morning once a year in the fall. Volunteer opportunities include set up, serving, clean up and most importantly visiting with new parishioners. Joan Gecik at the parish office, [jgecik@lumenchristicc.org](mailto:jgecik@lumenchristicc.org), 651-698-5581 x 114

### **New Parishioner Phone and Card Follow Up**

Call new parishioners by phone and send a follow up card welcoming them to the parish. Joan Gecik at the parish office, [jgecik@lumenchristicc.org](mailto:jgecik@lumenchristicc.org), 651-698-5581 x 114

### **Parish Registration and Welcome**

Be present after one of the Masses on the 2nd weekend of the month to register new parishioners. Joan Gecik at the parish office, 651-698-5581 x 114 or [jgecik@lumenchristicc.org](mailto:jgecik@lumenchristicc.org)

### **PrimeTimers**

Monthly outings for seniors. Watch the bulletin for details. Everyone welcome. Volunteers are needed for the Board to plan events. Shellee Micko, 651-699-1251

### **Soup Suppers**

A Lenten soup supper is served with a presentation following. Help is needed with making soup, set up and clean up. Phyllis Hamill-Little, [phamill-little@lumenchristicc.org](mailto:phamill-little@lumenchristicc.org), 651-698-5581 x 103

### **Visit with New Parishioners at Coffee & Donuts**

Sit and talk with new parishioners while enjoying hospitality. Joan Gecik at the parish office, 651-698-5581 x 114 or [jgecik@lumenchristicc.org](mailto:jgecik@lumenchristicc.org)

### **Young Adults (ages 21-39)**

Meet monthly with other young adults in the parish alternating social and service events. Josh Anderson, [josh.anderson@stthomas.edu](mailto:josh.anderson@stthomas.edu), 218-969-0454

## **Faith Formation**

**Please contact Phyllis Hamill-Little at [phamill-little@lumenchristicc.org](mailto:phamill-little@lumenchristicc.org) or 651-698-5581 x 103 to participate in or work with any of the ministries in Faith Formation. All programs working with children require a background check, VIRTUS training and a signed Code of Conduct.**

### **Adult Faith Formation Committee**

Assists with the design and planning of parish programs for adult formation. Meets 8 times per year.

### **Faith Formation Catechist**

Classes for grades 1-8 meet most Sunday mornings September through May from 9:00-10:15 am. The *Finding God in All Things* curriculum from Loyola Press is taught in all grades. Volunteer catechists and aides receive training and support and teach 2-4 times per month.

### **Faith Formation Assistant**

Assist in a classroom on Sunday mornings in grades 1-8. The catechist will plan the lessons and lead the session. The aide is there to help the students in whatever way is needed. Youth volunteers are welcome.

### **Sacramental Prep Assistant**

Assist with preparation sessions for First Eucharist, First Reconciliation and Confirmation, 4-6 times per year.

### **Confirmation Small Group Leaders**

Lead a small group of candidates through seven sessions using the *Anointed in the Spirit* curriculum, Sunday early afternoon or Wednesday late afternoon, February through March.

### **Children's Liturgy of the Word**

At the 10:30 Mass, children in preschool through 3rd grade are invited to go with teen and adult leaders to hear the Gospel proclaimed in simpler language and to respond to it. It lasts only about 20 minutes during Mass and lesson plans are provided. Volunteers are scheduled once every 4-6 weeks.

### **Christian Initiation of Adults (RCIA)**

This is a process for adults who are considering the possibility of becoming Roman Catholic. This includes the unbaptized, or baptized Christians who seek full communion and Catholics who have not received the sacraments of Eucharist and/or Confirmation. It is a community event, a ministry of witness and hospitality, ongoing and multidimensional. This process includes an adaptation for children and youth who need to prepare for Baptism.

**Sponsor** Prays for and accompanies a candidate through the RCIA process, connects candidate to the larger parish community, attends some RCIA sessions and stands with the candidate at liturgical rites.

**Team Member** Assists Director of Faith Formation with candidates. Roles vary.

## **Liturgy and Worship**

**Please contact Sr. Lynore Girmscheid at [lgirmscheid@lumenchristicc.org](mailto:lgirmscheid@lumenchristicc.org) or 651-698-5581 x 116 to volunteer for any of the ministries in Liturgy and Worship.**

### **Greeters**

Greeters warmly welcome all who come to celebrate Mass with us. They provide assistance to visitors who may be unfamiliar with the church complex. Greeters serve at their preferred Mass time.

### **Ushers**

Ushers assist people in finding seats at the more crowded liturgies. They take up the collection and distribute bulletins following Mass. Ushers serve at their preferred Mass time.

### **Altar Servers**

For students grade 6 and older. Servers participate in the opening and closing processions at Mass by carrying the cross. They also assist in preparing the altar during the liturgy. Training is provided.

### **Lectors**

Lectors serve the entire parish worshipping community by proclaiming the scripture readings and the Prayers of the Faithful at parish liturgies. Prospective lectors are called to be persons of prayer with good public speaking skills. An audition is required for new lectors; training is provided and all lectors are given a LECTOR WORKBOOK containing all the readings for the entire year. Lectors are scheduled at their preferred Mass time.

### **Extraordinary Ministers of Holy Communion**

Distribute Communion at Mass. Training is provided, and ministers serve at their preferred Mass time, usually once or twice a month.

### **Mass Coordinators**

Mass coordinators are trained liturgical ministers. They prepare the objects and materials used during weekend and daily worship services. They ensure that the appropriate number of plates, cups, and other vessels are set out and the candles lit. They prepare the bread and wine used at Mass. Training is provided.

### **Art and Environment Ministry**

The Art and Environment Committee enhance the beauty of our church with the flowers, plants, and decorations seen throughout the year. All decorations are created to reflect the current liturgical season (Advent, Christmas, Lent, Easter and Ordinary Time). This committee meets prior to each liturgical season and/or as needed.

### **Liturgy Committee**

The Liturgy Committee meets as needed to help prepare the liturgical worship throughout the year.

### **Altar Care**

Volunteers are needed to:

- collect the used purificators and towels from Mass during the week to wash and iron them.
- wash and iron the altar cloths and server robes.
- attend to the candles in church, chapel, adoration chapel and tabernacle chapel.
- water and care for plants.
- tidy the church after the last mass on Sunday.

### **Rosary Committee**

The Rosary Committee is a dedicated group that is contacted before each funeral to pray the rosary for the deceased.

### **Eucharistic Adoration**

Spend an hour in prayer before the Blessed Sacrament in our Adoration Chapel which is open 24 hours. You may sign up for a specific hour, as a substitute, or you may drop in and pray any time.

## **Music Ministries**

### **Adult Choir**

The Adult Choir is open to anyone high school age and older who loves to sing. The choir meets for rehearsals on Wednesday evenings from 6:30-8:00 pm and sings at scheduled Masses from September through Pentecost.

### **Cantors**

Leads the congregational singing at weekend liturgies. Auditions are required.

### **Funeral Choir**

The Funeral Choir sings at funerals either in the church or chapel. You can sing as often, or as little, as your schedule permits. No audition, just a love of music is required.

### **Hand Bell Choir**

This group enhances the music we sing at our liturgies along with a few solo pieces. The bell choir plays at a variety of liturgies throughout the year. Audition and musical experience are required. The group rehearses Thursday evenings from 6:30-7:30 pm.

### Instrumentalists

Volunteer instrumentalists play at various Mass times.

### Junior Choir

All youth that enjoy singing are invited to join the Junior Choir, grades 4-8, or the Cherub Choir, grades 1-3. The groups rehearse at different times throughout the year and sing at Mass during Ordinary Time, Christmas, Lent and Easter.

Lisa Theisen, [latheisen.mn@netzero.net](mailto:latheisen.mn@netzero.net), 651-695-9617

## Parish Leadership

### Finance Committee Serve in an advisory capacity to the Pastor.

Meets on the 4th Thursday of the month from 7:00 - 8:30 pm. Financial or legal background preferred.

### Pastoral Council Serve in an advisory capacity to the Pastor.

Responsible for strategic planning and implementation to fulfill the parish mission. Establishes effective structures and policies for the parish.

### Stewardship Committee

Learn about stewardship as discipleship, being grateful for all that God has blessed us with and help move the parish community in a fuller understanding of what it means to live as a disciple of Christ through sharing time, talent and treasure. Ken Smith, 651-698-6693, [ksmith@rwbaird.com](mailto:ksmith@rwbaird.com)

## Pastoral Ministry

**Please contact Karin Barrett at [kbarrett@lumenchristicc.org](mailto:kbarrett@lumenchristicc.org) or 651-698-5581 x 105 to volunteer for any of the ministries below.**

### Extraordinary Eucharistic Minister to the Homebound

Assist in the distribution of the Eucharist to homebound parishioners as assigned by the Director of Spiritual Care. Usual commitment is 1-2 hours every week or every other week. Resources and mentoring provided. Opportunities provided to share experiences with other Extraordinary Ministers.

### Extraordinary Eucharistic Minister to Nursing Home / Assisted Living Facility

Assist in the distribution of the Eucharist to Catholics in our area who are living in a nursing home or assisted living facility. Eucharistic Ministers to nursing home facilities typically lead a Word/Communion service at which multiple residents are attending. Resources and mentoring will be provided. Usual commitment is about 2 hours per month. Opportunities provided to share experiences with other Extraordinary Eucharistic Ministers.

### Prayer Line

A group of individuals who receive prayer requests daily and pray for those in need of help, healing and hope. You may be contacted either by email or phone.

### Prayer Shawl Ministry

Knit or crochet shawls and lap blankets to give to those who are homebound or in the hospital. Meet the second Wednesday of every month at 6:00 pm. Mentoring and instruction is available.

## Social Justice / Outreach Ministries

### Angel Tree

We work in conjunction with several social service agencies to provide Christmas gifts to needy families.

### Families Moving Forward

FMF's mission is to provide shelter for families with children. Lumen Christi provides Host Coordinators to organize 6 committees. Each hosting event, for two weeks in January and July, uses about 100 parish volunteers. Each volunteer has a defined and important part to contribute for the families who will stay at Lumen Christi. Volunteers are needed to set up and take down rooms, serve breakfast and dinner, donate food for bag lunches, entertain young children and families in the evenings, stay overnight and to wash linens after our guests leave. This framework of shared responsibilities helps the hosting to run smoothly. Anyone interacting with families MUST be trained in VIRTUS.

Coordinators: Mary & Joe Donohue at 651-235-9177, [donohue96@juno.com](mailto:donohue96@juno.com)

### Families Moving Forward Coordinators Needed Now:

Mary and Joe Donohue will be continuing for 3 more sessions. You will work with them. This is a 2 year commitment. Typically there are 2 couples or 4 individuals that lead FMF. You would recruit volunteers on weekends before the session and be present half the evenings the families are at Lumen Christi. You are the consistent person the families can count on and the contact with the Interfaith Housing Collaborative.

### Families Moving Forward Subcommittee Coordinators

Communicate with your volunteers, help fill volunteer positions and trouble shoot for the volunteers in your area.

### Food Collections

The first full weekend of each month is designated for food collections. Deliveries are made to Francis Basket at Sibley Manor, run by Neighborhood House.

### Loaves and Fishes

We have 3 groups that serve meals 24 times a year at either Dorothy Day or at Faith Lutheran. At the Dorothy Day Center, approximately 280 meals are served each session. At Faith Lutheran approximately 70-130 meals are served.

Dorothy Day - serve on the 29th of every month unless this falls on a Saturday.

Dorothy Day - serve on the 2nd Wednesday of Jan, March, May, July, Sept, Nov

Faith Lutheran - Serve on the 2nd Friday of Feb, Apr, June, Aug, Oct, Dec

Looking for a new coordinator: Coordinator will keep a database of contact information for volunteers and do an annual mailing for the 2nd Wednesday and Faith Lutheran groups.

Matti Osborne, 651-698-0708, [janetosborne@msn.com](mailto:janetosborne@msn.com)

### Reading for Others Book Club

A book club designed to inspire discussion, interest, and action surrounding the Church's social teachings. Everyone is welcome. Watch the bulletin for the current book selection.

Margaret George, [mageorg@comcast.net](mailto:mageorg@comcast.net), 651-690-1210

### Respect for Life Committee

The Lumen Christi Respect for Life Committee will serve and assist parishioners and the community at large in providing prayer, education and information about life issues pertinent in our society. The group meets the third Thursday of each month at 7:00 pm. All are invited to attend.

Katie Dauer, 651-690-4912, [k.dauer@acespeech.com](mailto:k.dauer@acespeech.com)

### School Supply Collection

Coordinate and advertise annual school supply collection each August.

Michaela Bisanz, 651-698-5581 x117, [mbisanz@lumenchristicc.org](mailto:mbisanz@lumenchristicc.org)

### **Sister Parish: Chimbote, Peru**

The mission of the sister parish ministry is to support programs that improve and transform the lives of our brothers and sisters at Our Lady of Perpetual Help parish in Chimbote, Peru through prayer, education, fundraising and witnessing. Each year there is a Pancake Breakfast, a parish education weekend, a Catholic Schools Week fundraiser, an annual dinner and a trip to our Sister Parish in Chimbote, Peru.

Kassy Kenney, 651-690-3741, [k.kenney@highlandcatholic.org](mailto:k.kenney@highlandcatholic.org)

### **Social Justice Group**

The mission of the social justice group at Lumen Christi is to promote the Gospel message of justice and charity in our service to our parish, neighborhood and world community. Working in partnership with the Archdiocesan Office of Social Justice, we seek to infuse the message of justice from the Gospel into everyday life at Lumen Christi Catholic Community. The group typically meets the first Wednesday of each month from 7:30 - 9:00 pm. All are welcome.

Dennis Degeneffe, 651-699-0124, [ddegeneffe@comcast.net](mailto:ddegeneffe@comcast.net)

## **Youth Ministry**

**Please contact Karen Kirkhoff at the parish office to participate in or volunteer with Youth Ministries, [kkirkhoff@lumenchristicc.org](mailto:kkirkhoff@lumenchristicc.org) or 651-698-5581 x 120.**

### **Youth Group**

Youth (grades 6 – 12) are invited to participate in opportunities that will encourage growth in our Christian faith through service, social, spiritual programs and activities.

1.5 hour meetings twice monthly on Sunday evenings. September – May

### **Youth Ministry Advisory Board**

Youth (grades 9 – 12) and adults are encouraged to become leaders through planning and coordination of youth group activities. 1 hour monthly

### **Youth Ministry Chaperones**

Adults to assist with social and service events as needed and Sunday youth group meetings bimonthly.

1 – 4 hours per program/event

### **Summer Stretch**

Youth (grade 6 – 12) meet weekly to perform service activities in the morning and enjoy a fun event in the afternoon.

Meets weekly on Tuesdays June – July.

### **Mission Trip**

Youth entering 9<sup>th</sup> grade through those graduating high school participate in a week long Mission experience. Adult chaperones are also needed. Usually scheduled during the month of June.