

## **EVENING HOST –Youth VOLUNTEER**

**Where:** Enter at main doors of parish center at by 7:00 pm

**When:** 7:00 – 9:15 pm

### **What to do when you arrive:**

- Sign in the logbook on front kitchen counter.
- Make yourself a name tag (first name only). Name tags are on counter by logbook.
- Check in with the Co-Chair host, in the gathering space.
- Introduce yourself to the Adult Evening Volunteers. You will be working with them in entertaining the children.
- Introduce yourself to the families. Some families will still be finishing dinner. Go to community room.

### **Activity options:**

#### **Two adults required for all outings:**

- If the weather is nice*, you may bring the children to play on the **side grassy lawn** outside of church.
- In cooler weather*, you may bring them to the **Hi-C gym**, if available.
- As a group, be sure that parents have been asked if it is OK for our Evening Volunteers to bring their children to one of these destinations. Set a time to return.
- Remind children to take a potty stop, before you leave the building.

-**OR community room** has many children's games, puzzles, markers and crayons, and a TV with VCR and DVD player (Nothing over PG). Feel free to bring a special craft, project, or PlayDoh. Remember that ages of kids usually vary from very young to teenagers.

### **Bedtimes:**

Be mindful of winding activities down by about 8:00, so young children can have an evening snack.

- At 8:15 p.m., parents will be encouraged to take young children to their room and to begin to settle them down for bedtime. Leave any diaper changes or clothes changes for the parents.

### **A FEW RULES:**

1. Children may not leave the grounds without two of our Adults Evening Host Volunteers.
2. NO FOOD ALLOWED UPSTAIRS UNLESS IT'S POPCORN FOR A MOVIE PARTY.

**When to leave:** Overnight Host volunteers will arrive at 9:15 pm.

**Thank you for volunteering!!**

**Questions... please contact** Evening Host Coordinators.

## FMF- Highland Catholic Gym

Evening Hosts may take children to Highland Catholic gym; as the gym schedule allows.

- FMF has authorized these excursions
- Invite parents to come along
- If parents give verbal permission, but do not wish to accompany, tell them you will return with their children to the Lumen Christi lunch room at 8:00 p.m., snack time.
- The excursion must be appropriately supervised with volunteers; including at least two Lumen Christi adults
- Try to find “helping” responsibilities for all the Lumen Christi volunteer children.
  
- Plan appropriate games for our guests’ ages, so we do not have basketballs landing on the heads of little ones. Perhaps *Grey Duck* and other circle games, would be appropriate for small children.
  
- Move as a group to the gym and when you return to the church.

### Injury:

- If a child falls and has an injury, please complete an incident report.
- We will fax the report to FMF the next morning, attention Tim.
- FMF states, they expect injuries as children play